

**Resignation Form of Muangsurin School Employee**

Written at .....  
Date ..... Month ..... Year.....

Subject: Request for resignation  
Dear: Director Muangsurin School

I am ..... start work date..... Month..... year..... in  
position..... Division/Faculty..... with a  
monthly remuneration ..... Baht. Reason for  
resignation.....  
.....  
.....

For your consideration of the resignation effective date ..... month .....  
year.....

Yours Sincerely

(Signature) .....  
(.....)

**Remarks of authorized employer**

Section Head .....

(Signature)..... D/M/Y ...../...../.....  
(.....)

Deputy Director .....

(Signature)..... D/M/Y ...../...../.....  
(.....)

Director .....

(Signature)..... D/M/Y ...../...../.....  
(.....)

Remark: Please submit the resignation letter to the head of organization respectively in advance not less than 60 days. Except in fortuitous event, the resigning officer can be allowed to submit in advance less than 60 days.